



MEETING WILL BEGIN SOON

ALEXANDRIA TRANSIT COMPANY
BOARD OF DIRECTORS MEETING
MAY 10, 2023



CALLING OF THE ROLL



David Kaplan
Chair of the Board



Steve Klejst
Vice-Chair of the Board



Linda Bailey



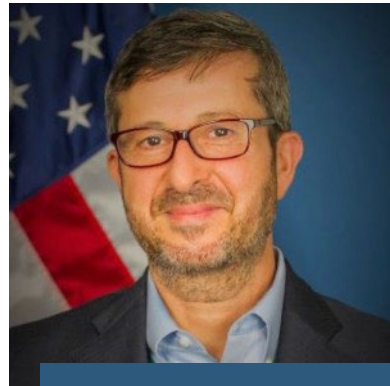
Brandi Collins



Matt Harris



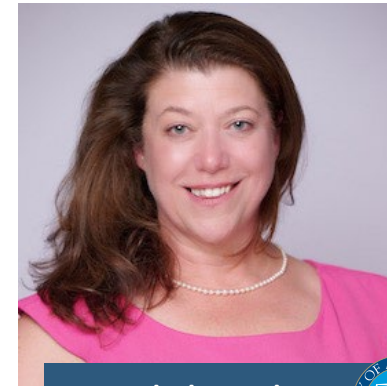
Jesse O'Connell



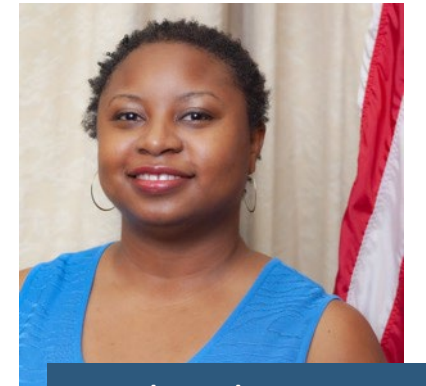
Murat Omay



Hillary Orr



Kendel Taylor



Ajashu Thomas

DASH BUDGET PUBLIC HEARING

Those wishing to speak during the hearing may sign the pre-registration list, or to participate online at dashbus.com/ and join via Zoom.

Alternatively, attendees may use the “RAISE HAND” feature to be recognized for comment.

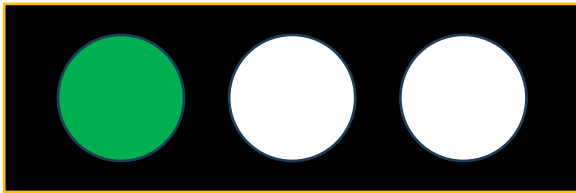


PUBLIC HEARING

Each speaker is permitted 3 minutes for comment.

When the **YELLOW** light appears, 1 minute remains.

When the **RED** light appears, you are out of time.



Time Has Expired
Speaker Up



APPROVAL OF MINUTES

Consideration of approval of **Meeting Minutes from the April 5, 2023** meetings of the Alexandria Transit Company Board of Directors.

CHAIR'S REPORT

- Special Staff Recognition
- First Transit/TransDev Contract
- Other Items



David Kaplan
Chair of the Board

SPECIAL STAFF RECOGNITION

Mr. John Lanocha, Director of DASH Fleet Maintenance has announced his retirement effective May 31, 2023 after nine years of service. Cumulatively, Mr. Lanocha has over 42 years of public transit service having started as a bus mechanic for the MTA in Baltimore Maryland.

The Chair of the Board will remark on Mr. Lanocha's career and read a Proclamation of Appreciation.



***Mr. Lanocha early
in his career at
MTA Maryland***

T&ES REPORT



Hillary Orr
Deputy Director
T&ES – City of Alexandria

T&ES REPORT

Duke Street in Motion

In April, the Duke Street in Motion Project Team presented two end-to-end corridor alternatives for the busway as well as for curb features during the third formal engagement phase for the project. The two busway alternatives were compared against each other and a 2030 business as usual scenario (what would occur if the project were not built). Key information can be found at the links included in the Board Packet.

The Advisory Group will review feedback received during the engagement period and will vote on a recommendation to Council on May 25th. Council is slated to consider the recommendation on June 27th. Staff is available to answer questions about the project at this meeting and will seek ATC Board endorsement of the Advisory Group recommendation at the June meeting.

DUKE STREET
IN MOTION

GENERAL MANAGERS REPORTS

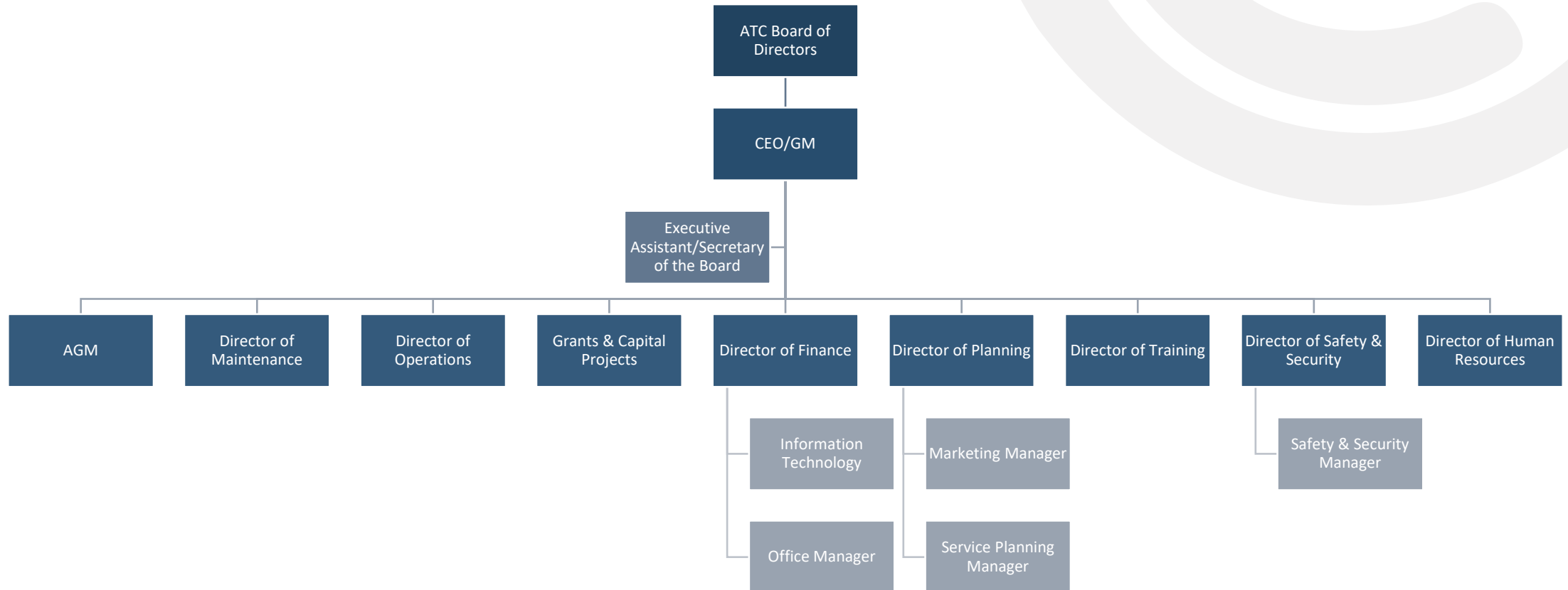
- ECPAT Partnership (Oral report in June)
- On-Route Charging (Oral report in June)
- DASH Org Structure (Brief)
- Red Flag Law Awareness (Oral report in June)
- US DOT Charging & Fueling Infrastructure Letter of Support (Action Item)



Josh Baker
General Manager & CEO

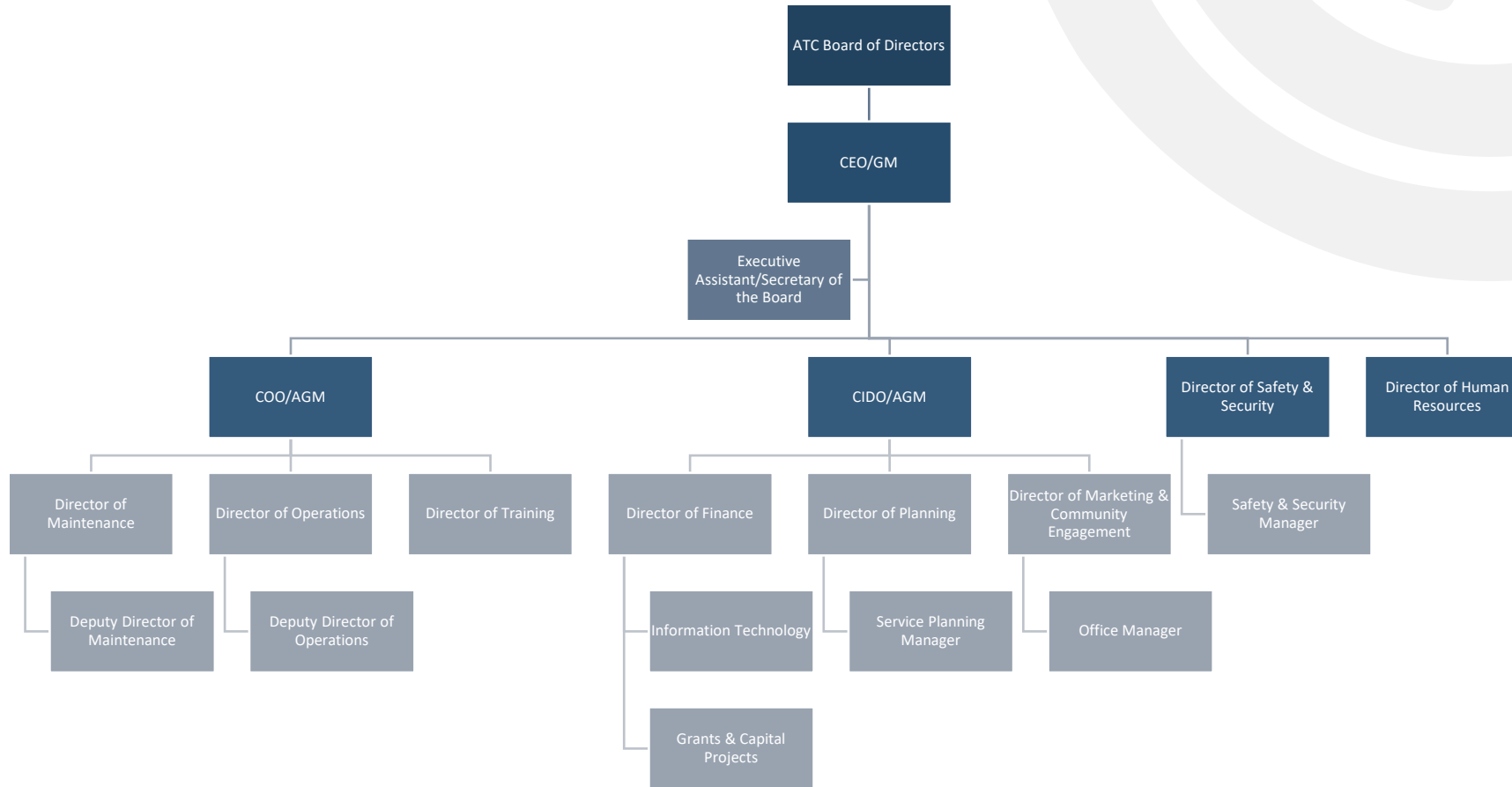
ORGANIZATIONAL STRUCTURE BRIEF

As shown in the Board Packet, the General Manager has updated the organizational structure at DASH to keep up with the growth of the organization and best equip it for future growth.



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U.S DOT CHARGING & FUELING INFRASTRUCTURE GRANT LETTER OF SUPPORT

The Board is asked to consider authorization of a letter of support as requested by the City to support the City's Charging and Fueling Infrastructure Grant application. This is for publicly accessible chargers and some make-ready locations. The chargers are scoped to be V2G capable to be able to use DASH buses to help power buildings in the event of a power outage. The application is due at the end of May. (a project factsheet is provided in the Board Packet)

Due to Federal ethics restrictions, the Chair of the Board will recuse from voting and assign the meeting leadership to Mr. Matt Harris for consideration of action.

Any approved letter will be signed by Mr. Harris on behalf of the Board members participating.

FY 24 PROPOSED BUDGET

Following the Alexandria City Council add/delete process, Staff have revised the two FY2024 budget scenarios presented at the April 2023 ATC Board Meeting. Each scenario includes the approved supplemental for Line 33 service expansion. The total value of this addition is \$120,000.

Due to this meeting having the Public Hearing, depending on feedback received, the Board may act upon this budget during this meeting or may choose to adopt it at the June meeting.

BUDGET SCENARIO 1: OMB BUDGET

In this scenario, all administrative reductions are taken, plus several items identified by OMB as “supplemental” to current services were removed.

A reduction was also applied to fuel.

- Vacant grants position is eliminated
- Legal services are reduced by \$25,000
- Fuel is budgeted at \$4.55/gallon
- Cuts are applied to training, professional development, and employee recognition programs.
- Professional Development and Travel for General administrative staff is reduced to \$926 per person.
- Operator Training is reduced to \$173/operator.
- Employee Recognition programs are cut to \$33 per person. (eliminates annual picnic and holiday gifts)

BUDGET SCENARIO 2: GENERAL MANAGER'S BUDGET

This scenario prioritizes employee development and recognition programs as well as technology investments. It restores training and professional development reductions while adjusting fuel to reflect more current trends.

- The vacant grants position is eliminated
- Legal services are reduced by \$25,000
- Fuel is \$4.33/gallon diesel. The average cost per gallon for the past 18 months is \$3.53
- Employee recognition programs are funded at current levels.
- Professional Development and Travel for Admin staff are funded with adjustments for increased GSA per diem.
- Office equipment and supplies are fully funded to replace aging computers and other end-of-life office equipment.

BUDGET SCENARIO 2: GENERAL MANAGER'S BUDGET

EXPENDITURES	FY24 Scenario 2	FY 2023 Budget		Change	% Change
Personnel	\$ 24,419,364	\$ 22,486,590	79.2%	\$ 1,932,774	8.6%
Non-Personnel	\$ 7,083,084	\$ 5,706,992	20.1%	\$ 1,376,092	24.1%
Capital Outlay	\$ 199,500	\$ 190,000	0.7%	\$ 9,500	5.0%
TOTAL	\$ 31,701,948	\$ 28,383,582		\$ 3,318,366	11.7%

REVENUES	FY24 Scenario 2	FY 2023 Budget		Change	% Change
City Contribution Operating	\$ 28,480,971	\$ 24,079,459	84.8%	\$ 4,401,512	18.3%
City Contribution Trolley	\$ 1,128,400	\$ 1,085,000	3.8%	\$ 43,400	4.0%
Virginia TRIP Program	\$ 1,782,577	\$ 2,829,644	10.0%	\$ (1,047,067)	-37.0%
Advertising	\$ 250,000	\$ 336,400	1.2%	\$ (86,400)	-25.7%
Miscellaneous Revenue	\$ 60,000	\$ 60,000	0.2%	\$ -	0.0%
TOTAL	\$ 31,701,948	\$ 28,390,503		\$ 3,311,445	11.7%

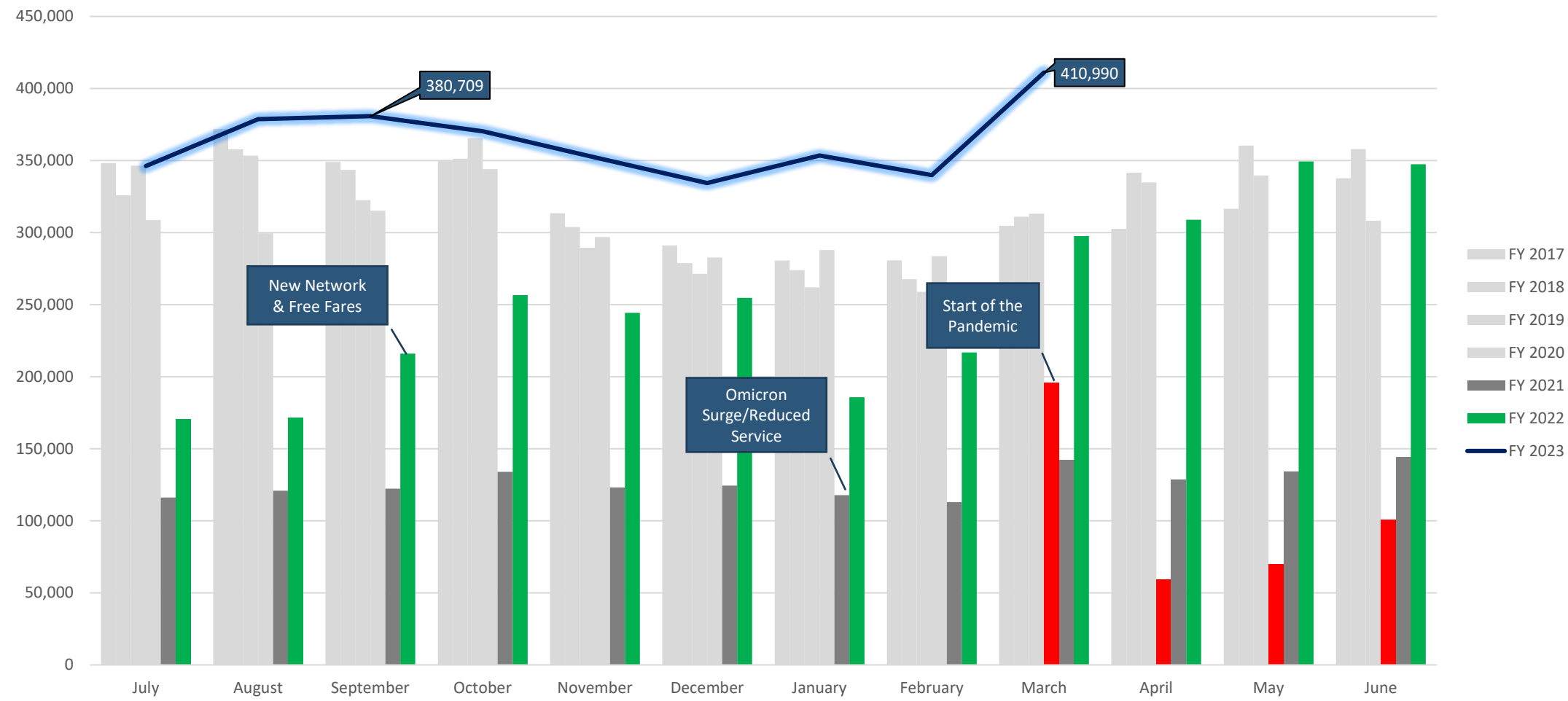
PLANNING DEPARTMENT REPORTS AND UPDATES



Martin Barna
Director of Planning & Marketing

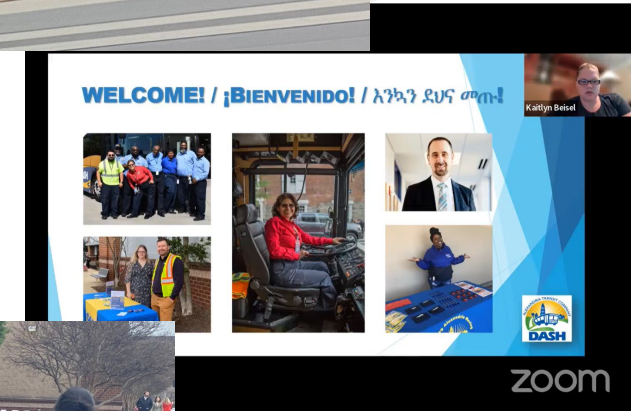
MONTHLY DASH RIDERSHIP FY17 - CURRENT

DASH Total Monthly Ridership (FY2017-FY2023)



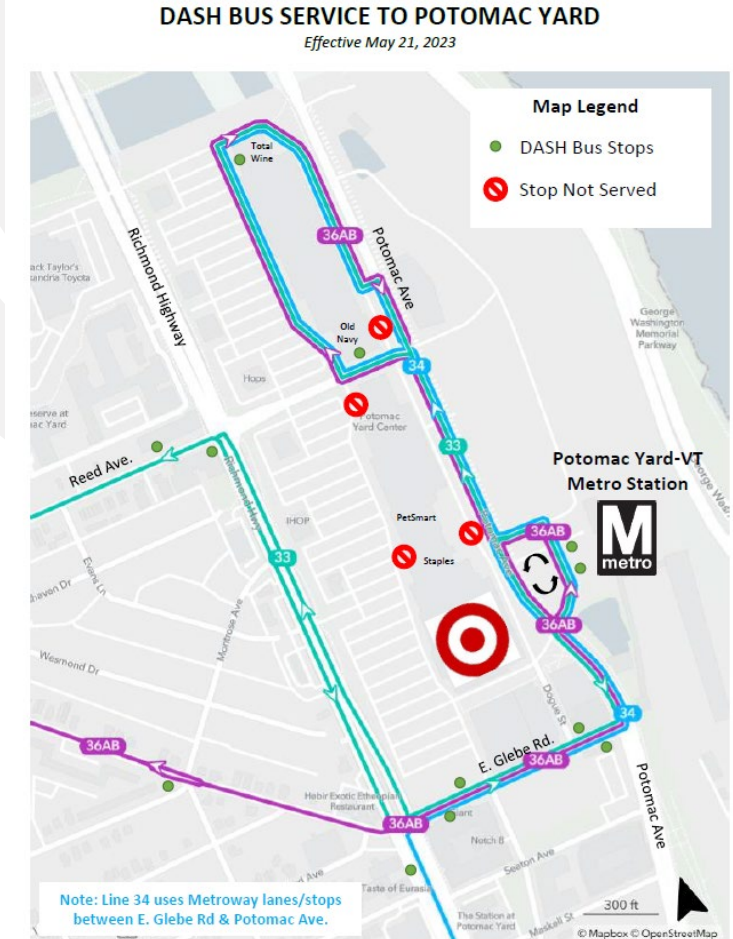
FY 2024 TRANSIT DEVELOPMENT PLAN

- **ACTION ITEM: Board Adoption of FY24 TDP**
- Public Outreach Summary
 - Community Meetings & Public Hearing
 - Pop-Up Events (5)
 - Digital Engagement (Website, Email, Social)
 - Onboard Posters (English & Spanish)
- Line 33 Sunday Improvement (+\$120K)
 - Improve frequency from 60 to 30 minutes



PLANNING UPDATES

- Potomac Yard Metro Service Changes
 - Station Opens 5/19
 - Line 34 Changes 5/21
 - Temporary Bus Stops/Shelters
- I-395 Commuter Choice Update
- WMATA Better Bus Network Update



Additional info available at:
www.dashbus.com/potomacyard

Agenda Item: 6a, 6b, 6c
Board Packet Page: 24-27
Board Action: FYI/Action

CONSIDERATION OF EXECUTIVE SESSION

Next ATC Board of Directors Meeting:
June 14, 2023 @ 5:30pm

Motion to Enter Session:

"I _____ (name) hereby move that the Alexandria Transit Company Board of Directors convene an Executive Session for the Purpose of Discussing a public contract involving the expenditure of public funds, and investment of public funds where competition or bargaining is involved., pursuant to Section 2.2-3711 (A.6) of the Code of Virginia."

THE BOARD IS IN EXECUTIVE SESSION

NEXT PUBLIC
MEETING:

JUNE 14, 2023
5:30PM



RECONVENE PUBLIC SESSION & CERTIFICATION OF EXECUTIVE SESSION

Motion to Exit Session:

"I _____ (name) hereby move to reconvene the public meeting of the Alexandria Transit Company Board of Directors."

Motion to Certify Session:

"I _____ (name) hereby move to certify that, pursuant to Section 2.2-3711 of the Code of Virginia to the best of each member's knowledge only public business matters that were identified in the motion by which the executive session was convened, and that are lawfully exempted by the Freedom of Information Act from the Act's open meeting requirements, were heard, discussed or considered by the Board during the executive session."

WRAP-UP & CONSIDERATION OF ADJOURNMENT

Next ATC Board of Directors Meeting:

June 14, 2023 @ 5:30pm

Location:

Alexandria Transit Company Board Room
3000 Business Center Drive, Alexandria, VA 22314

**THE BOARD
MEETING HAS
CONCLUDED**

NEXT MEETING

**JUNE 14, 2023
5:30PM**

