

MEETING WILL BEGIN SOON

ALEXANDRIA TRANSIT COMPANY
BOARD OF DIRECTORS MEETING
OCTOBER 9, 2024



CALLING OF THE ROLL



David Kaplan
Chair of the Board



Steve Kleist
Vice-Chair



Ajashu Thomas



Matt Harris



Jesse O'Connell



Kursten Phelps



Arish Gajjar



Praveen Kathpal



Hillary Orr



Kendel Taylor



Arthur Wicks



PUBLIC COMMENT PERIOD

Those wishing to speak during the public comment period may pre-register at dashbus.com/ and join via Zoom.

Alternatively, attendees may use the “RAISE HAND” feature to be recognized for comment.

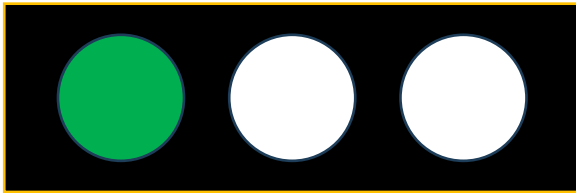


PUBLIC COMMENT

Each speaker is permitted 3 minutes for the public comment.

When the **YELLOW** light appears, 1 minute remains.

When the **RED** light appears, you are out of time.



Time Has Expired
Speaker Up



COLLABORATION AND ENGAGEMENT

- 2.a. Board Training: Freedom of Information Act – Lonnie Rich, ATC General Counsel
- 2.b. Chairs Report – David Kaplan
- 2.c. T&ES Report – Hillary Orr, Deputy Director, Transportation & Environmental Services (City of Alexandria)
- 2.d. Other Board Member Reports

REGULAR BUSINESS

- 3.a. Consideration of Approval: Meeting Minutes from September 11, 2024
- 3b. Financials – *Unavailable at this time*

ACTION ITEMS

- 4.a. Consideration of Approval: NVTC Commuter Choice FY 26 Grant Application

Attachments:

ATC Board Memo

ATC Board Resolution 25-01

ATC Board Resolution 25-02

- 4.b. Consideration of Approval: General Managers Current Services FY 26 Budget

ACTION ITEMS – 4.B. GENERAL MANAGERS CURRENT SERVICES FY 26 BUDGET

The FY 2026 General Manager’s Proposed Operating Budget increases by \$2,224,608 (6.4%) to a total of \$37,001,881.

- CBA Mandated Compensation Increases of 4%
- Variable Mileage-Based Rates for Current Services Levels – Schedule Adherence
- Adjusts for Staffing Deficiencies within the Maintenance Department

EXPENDITURES	FY 2026 Proposed		FY 2025 Budget		Change	% Change
Personnel	29,340,290	79.3%	27,413,789	78.8%	1,926,501	7.0%
Non-Personnel	7,471,521	20.2%	7,173,414	20.6%	298,107	4.2%
Capital Outlay	190,000	0.5%	190,000	0.5%	-	0.0%
TOTAL	37,001,811		34,777,203		2,224,608	6.4%

REVENUES	FY 2026 Proposed		FY 2025 Budget		Change	% Change
City Contribution	36,606,811	98.9%	34,433,503	99.0%	2,173,308	6.3%
Charters	175,000	0.5%	130,000	0.4%	45,000	34.6%
Advertising	160,000	0.4%	153,700	0.4%	6,300	4.1%
Miscellaneous Revenue	60,000	0.2%	60,000	0.2%	-	0.0%
TOTAL	37,001,811		34,777,203		2,224,608	6.4%

ACTION ITEMS – 4.B. GENERAL MANAGERS CURRENT SERVICES FY 26 BUDGET

The FY 2026 Alternative/Constrained Operating Budget increases by \$1,803,408 (5.2%) to a total of \$36,580,611.

- CBA Mandated Compensation Increases of 4%
- Service Mileage Holds Flat to FY2025 Levels – Service Reliability Impacts
- No Staffing Adjustments to the Maintenance Department

EXPENDITURES	FY 2026 Proposed		FY 2025 Budget		Change	% Change
Personnel	29,228,690	79.9%	27,413,789	78.8%	1,814,901	6.6%
Non-Personnel	7,161,921	19.6%	7,173,414	20.6%	(11,493)	-0.2%
Capital Outlay	190,000	0.5%	190,000	0.5%	-	0.0%
TOTAL	36,580,611		34,777,203		1,803,408	5.2%

REVENUES	FY 2026 Proposed		FY 2025 Budget		Change	% Change
City Contribution	36,185,611	98.9%	34,433,503	99.0%	1,752,108	5.1%
Charters	175,000	0.5%	130,000	0.4%	45,000	34.6%
Advertising	160,000	0.4%	153,700	0.4%	6,300	4.1%
Miscellaneous Revenue	60,000	0.2%	60,000	0.2%	-	0.0%
TOTAL	36,580,611		34,777,203		1,803,408	5.2%

ACTION ITEMS – 4.B. GENERAL MANAGERS CURRENT SERVICES FY 26 BUDGET

Budget Comparison

Presented as a means of benchmarking, the table below analyzes DASH and Metrobus Alexandria service budgeted operating costs per platform hour. The term “platform hour” refers to all hours buses are in service, which is the most relevant measure of the true cost of operating.

	DASH FY26 Proposed Budget	Metrobus FY25 Budget
Total Budget	36,580,611	840,600,000
Total Platform Hours	288,352	4,406,000
Operating Costs per Platform Hour	126.86	190.79

[Source: WMATA FY25 Approved Operating Budget, p. 39 (budget) p. 260 (platform hours)]
<https://wmata.com/initiatives/budget/upload/Remediated-FY2025-Approved-Budget-FINAL.pdf>

ACTION ITEMS – 4.B. GENERAL MANAGERS CURRENT SERVICES FY 26 BUDGET

Questions / Discussion

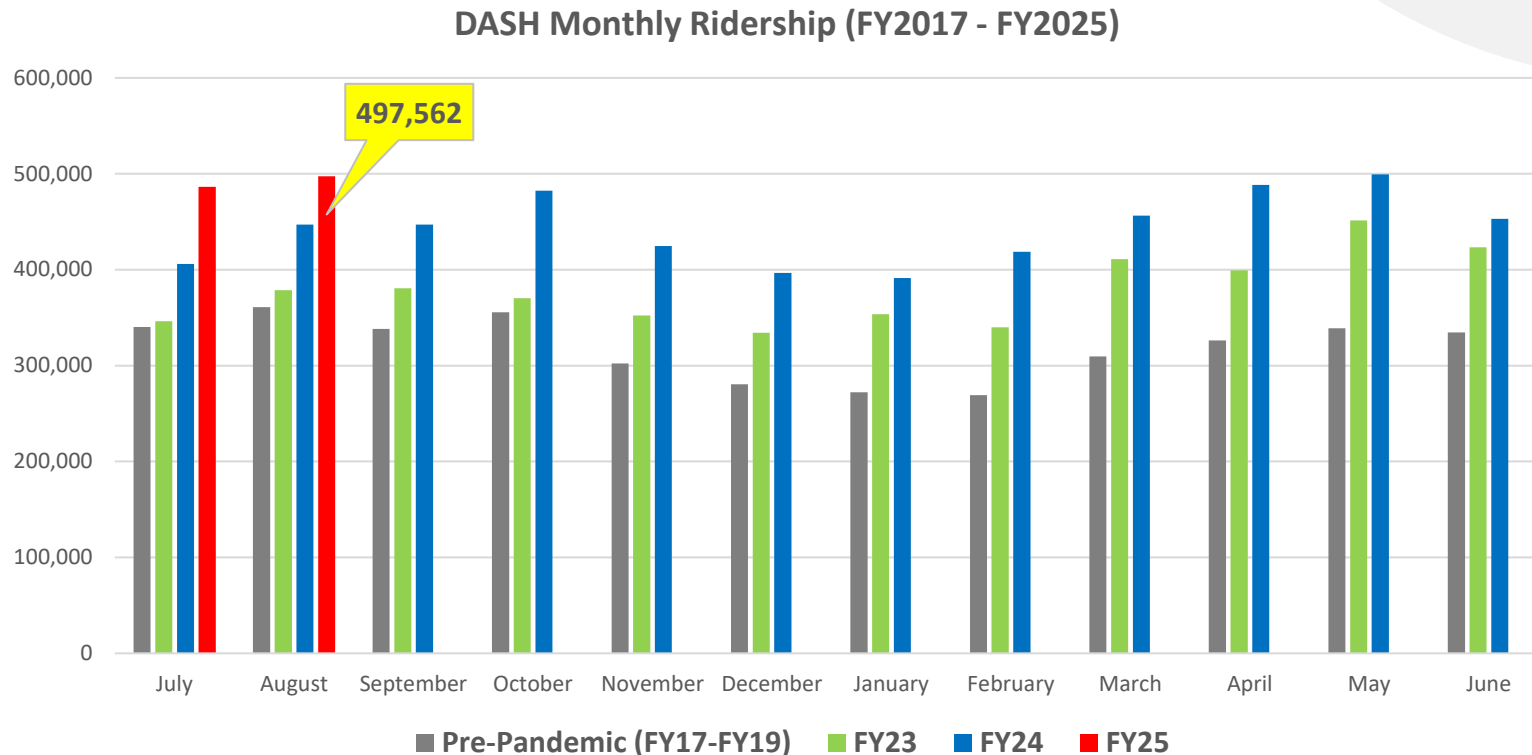
ACTION ITEMS

- 4.c. (New) Discussion: Letter to City Manager
re: DASH Budget Priorities

STAFF REPORTS

5.a. General Managers Report

- i. Briefing: Maintenance Program & Service Impacts
- ii. Briefing: New Board Management Platform
- iii. Ridership Report





DEPARTMENTAL PRESENTATION

FISCAL BUDGETING
PROCESS

BUDGET DEVELOPMENT PROCESS

The Chief Financial Officer is responsible for leading the Budget Development process each year. Working with the Finance Department and all internal DASH department heads the CFO proposes a budget to the General Manager.

CURRENT SERVICES



Departmental Inputs

Mandated Wage Increases (CBA)

Mileage Based Inputs (formula)

Vendor Contract Increases

Other Formula Based

CURRENT SERVICES PROJECTIONS

FY 2024

ACTUALS

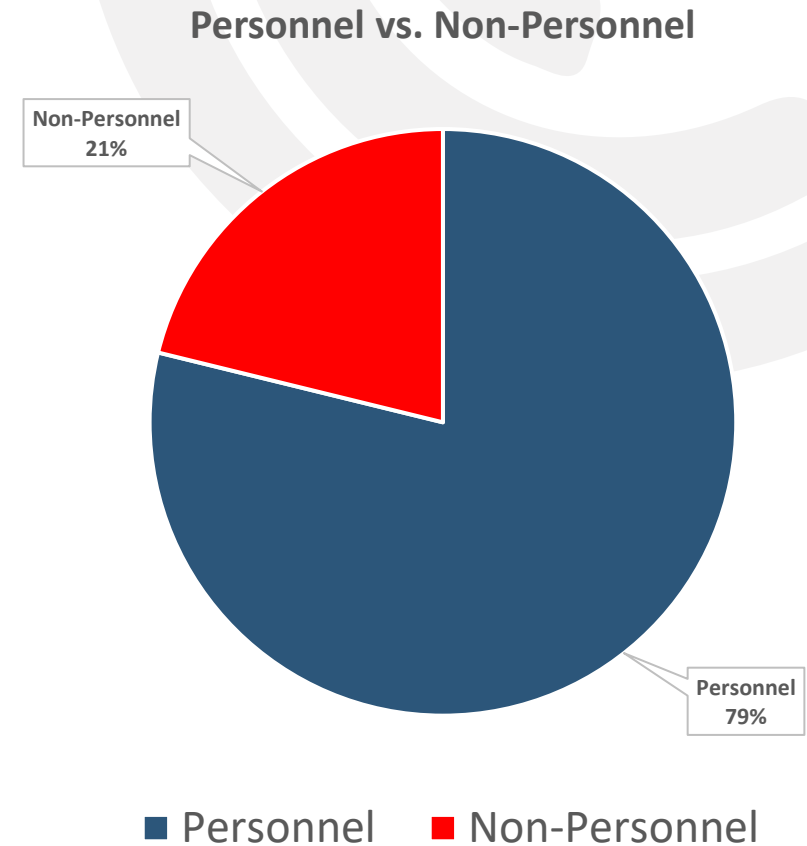
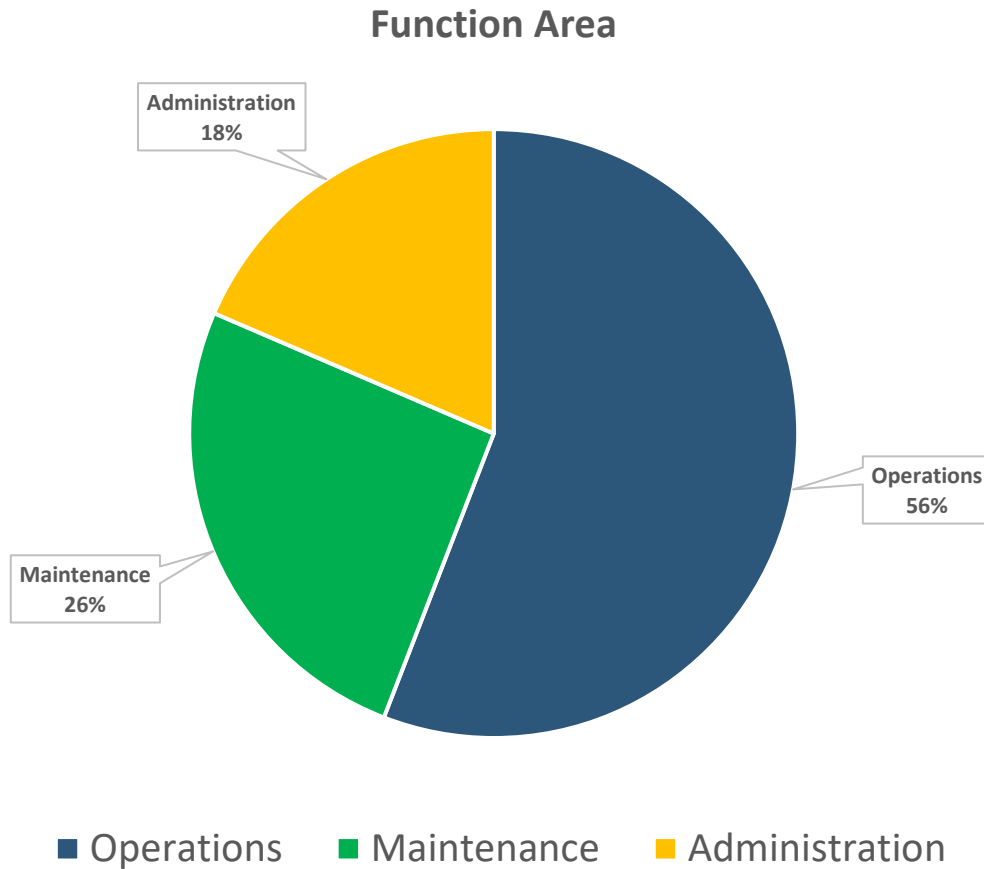


FY 2026

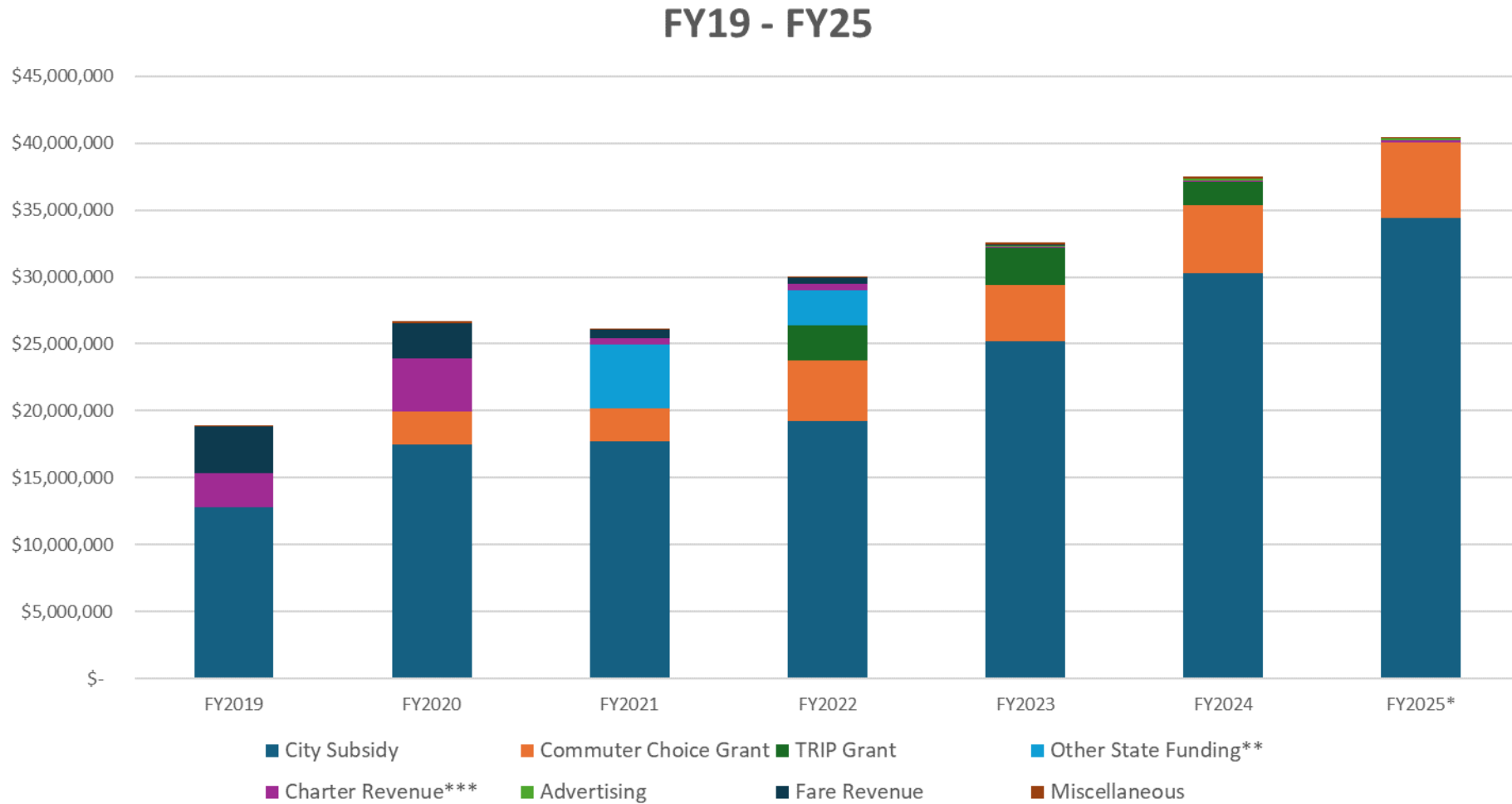
FORECASTS

Current services projections are based on known actuals.
The most current year is unavailable during this process.

BREAKOUT OF EXPENSES



FUNDING SOURCES



*Projected

**CARES/CRRSA

*** FY19-20 Charter included Blue Line Shuttle

SUPPLEMENTALS



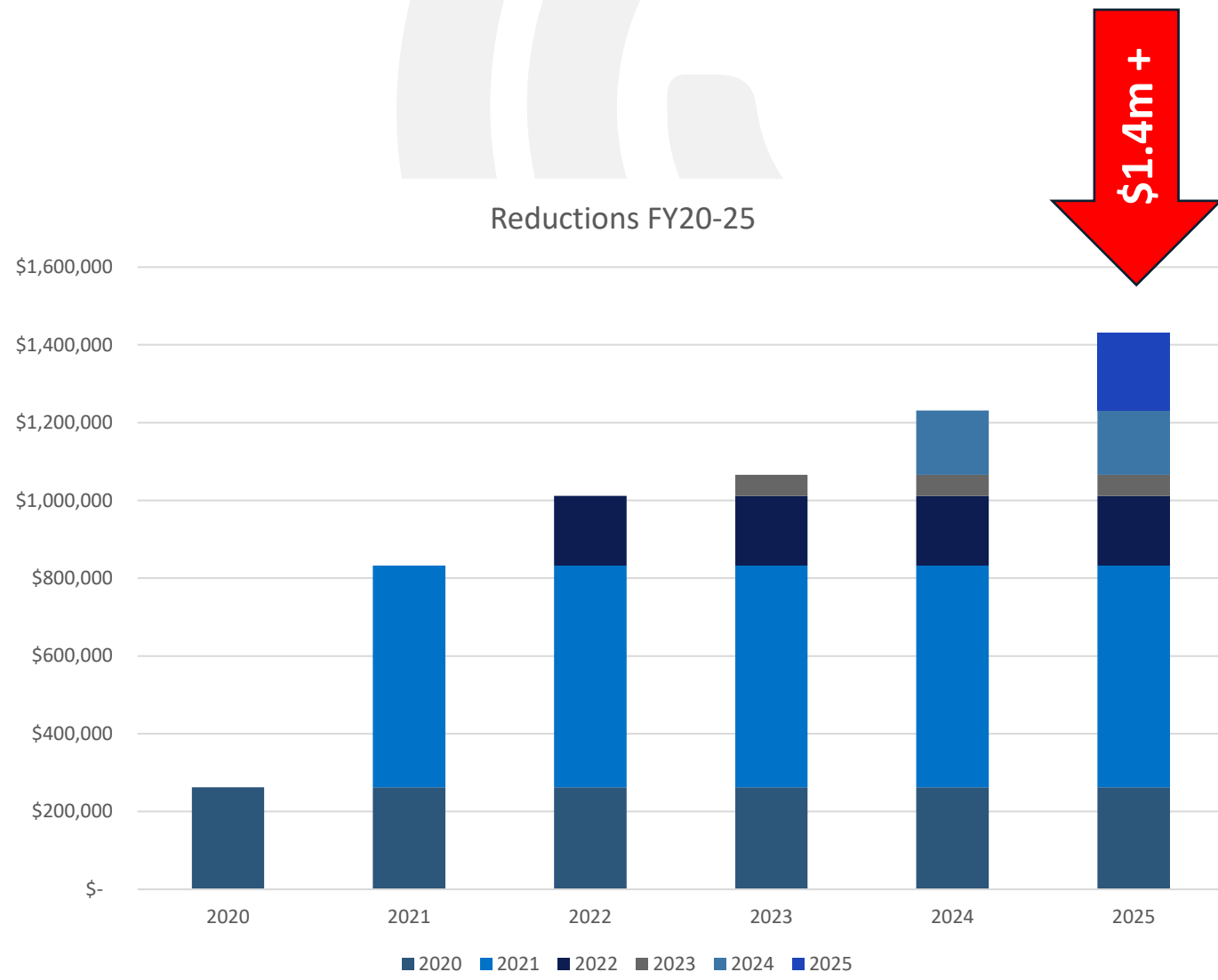
SUPPLEMENTALS

- ATC typically focuses on the Alexandria Transit Vision Plan (ATV)
- ATC considers submissions annually, typically focused on the implementation of the New DASH Network
- We are several years behind in implementing the ATV due to year-over-year underfunding
- Other Supplementals often considered:
 - Staffing increases
 - New Technologies
 - Matching funds for grant applications
 - Wage increases

REDUCTIONS

Percentage-based reductions per City Council and City Manager’s guidance

- City Manager sets a reduction target as % of the prior years approved budget
- ATC attempts a blend of service reductions and administrative cuts
- Reductions are typically taken
- Reductions year-over-year have a major compounding effect (see chart)



NEXT STEPS

Once Current Services and Supplementals & Reductions have been submitted, the CFO will continue to work on the upcoming FY budget.

October/November

- Current Services
- Supplementals
- Reductions

February
City Manager
Budget Presentation
to Council

May
Revised DASH
Budget Presented to
DASH Board of
Directors

June
DASH Board of
Directors adopts final
FY2026 Budget



STRATEGIC UPDATE

CAPITAL PROJECTS



STRATEGIC PLAN GOALS



Goal 1: System Excellence

Provide a robust transportation system that meets our customers' needs



Goal 2: Customer Experience

Deliver a top-notch customer experience so that people choose to ride



Goal 3: Environmental Stewardship

Minimize the community's carbon footprint on the environment



Goal 4: Workplace Excellence

Foster an environment that champions inclusion, work-life balance, innovation, and professional growth and satisfaction



Goal 5: Fiscal Responsibility and Efficiency

Deliver high-quality, cost-efficient services that offer maximum value to the community

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ATC ASSET OVERVIEW

- DASH Facility
- Vehicles
 - 100+ Buses
 - 20+ Support Vehicles
- Equipment
 - Shop Lifts
 - Bus Wash
 - Roll Up Doors
- Technology
 - CAD/AVL
 - Transit Signal Prioritization



10 YEAR OUTLOOK

- Bus Fleet Replacement
- Bus Fleet Expansion & Electrification
- Facility Expansion
- On-Route Charging
- Technology
- Transit Signal Priority
- Facility Rehabilitation

Over \$200 Million +



CAPITAL PRIORITIES & INITIATIVES

- Maintain *State of Good Repair*
- Support Alexandria Transit Strategic Plan
- Convert Fleet to 100% Zero Emissions
 - Purchase only ZEB by 2027
 - 100% Fleet by 2037



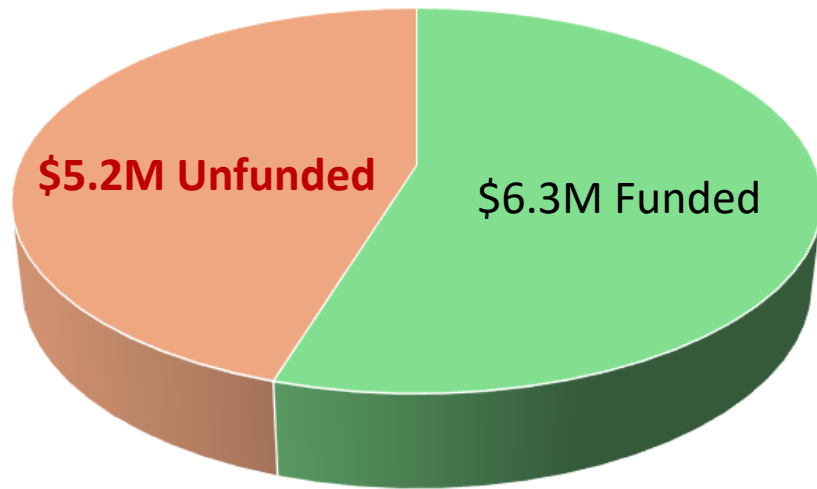
CAPITAL PRIORITIES & INITIATIVES

- **Maintain *State of Good Repair***
- Support Alexandria Transit Strategic Plan
- **Convert Fleet to 100% Zero Emissions**
 - **Purchase only ZEB by 2027**
 - **100% Fleet by 2037**



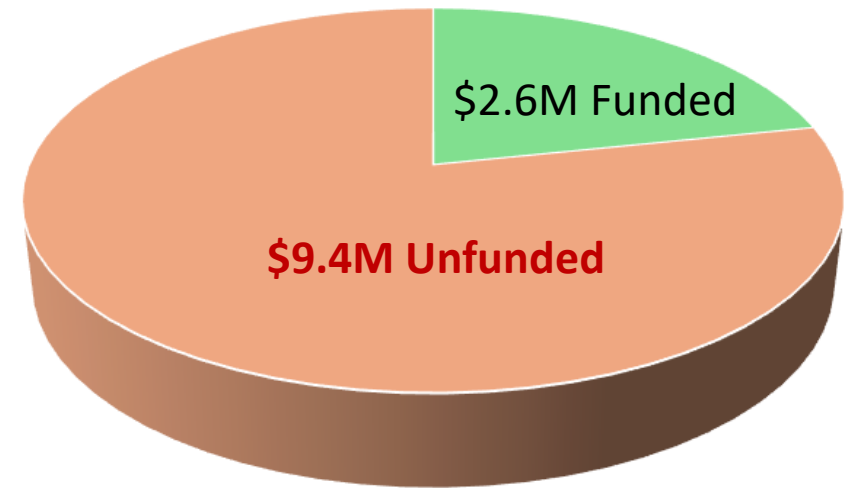
FY26 NEEDS

Bus Replacement (\$11.5 Million for 7 BEB)



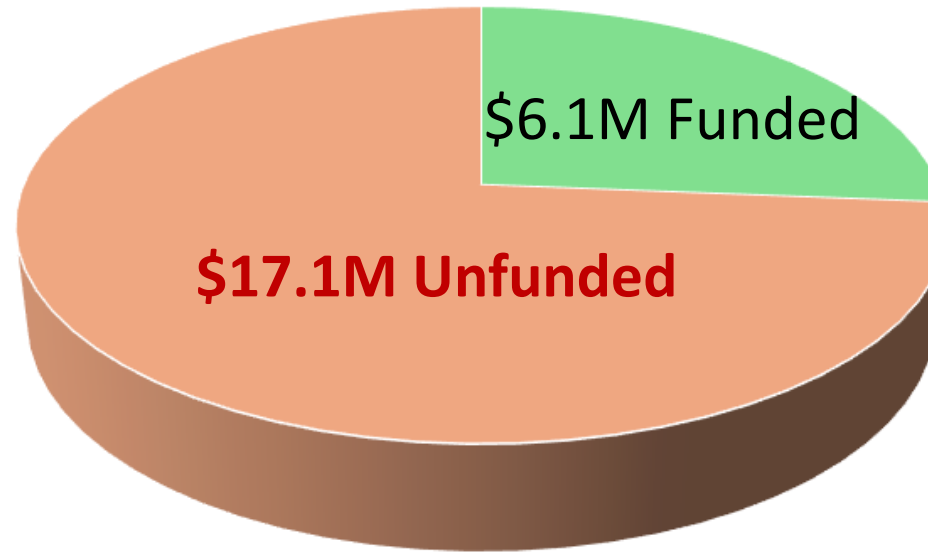
- 5 Buses as Clean Diesel
- 2 Buses as Battery Electric

Deck Rehabilitation (\$12 Million)



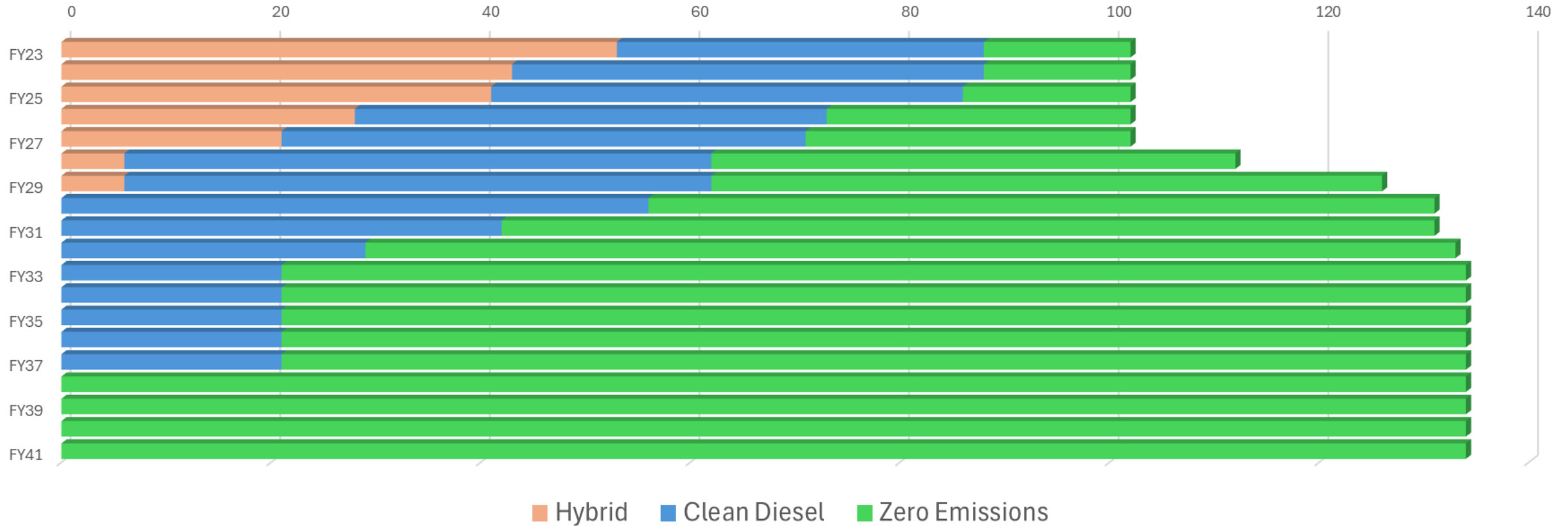
FY27 NEEDS

Bus Replacement (\$23.2 M for 14 BEB)



- 7 Buses as Clean Diesel
- 0 Buses as Battery Electric

DASH Fleet Transition











ZERO EMISSIONS PROGRESS

- Over **120 replacement buses** are required between FY26 and FY37
- Largest Gap: **Rolling Stock Funding**

STRATEGIES

Past

- FY19 Volkswagen Mitigation 
- FY20 SmartScale 
- FY21 NVTa 
- FY22 Low No 
- FY23 Low No 
- FY24 Commuter Choice 
- FY24 Community Project Funding 
- FY24 CHDV 

Future

- FY25 Virginia SGR MERIT
- FY25 Bus and Bus Facilities
- FY26 Low No
- FY26 DERA



QUESTIONS?

CONSIDERATION OF EXECUTIVE SESSION

Motion to Enter Session:

"I _____ (name) move that the Alexandria Transit Company Board of Directors convene an Executive Session for the purpose of discussing personnel matters, pursuant to Section 2.2-3711 (A.1) of the Code of Virginia"

THE BOARD IS
CURRENTLY IN

EXECUTIVE SESSION



RECONVENE PUBLIC SESSION & CERTIFICATION OF EXECUTIVE SESSION

Motion to Exit Session:

"I _____ (name) move to reconvene the public meeting of the Alexandria Transit Company Board of Directors."

Motion to Certify Session:

"I _____ (name) move to certify that, pursuant to Section 2.2-3711 of the Code of Virginia to the best of each member's knowledge only public business matters that were identified in the motion by which the executive session was convened, and that are lawfully exempted by the Freedom of Information Act from the Act's open meeting requirements, were heard, discussed or considered by the Board during the executive session."

WRAP-UP & CONSIDERATION OF ADJOURNMENT

Next ATC Board of Directors Meeting:
November 13, 2024 @ 5:30pm

Location: DASH Headquarters

**THE BOARD
MEETING HAS
CONCLUDED**

NEXT MEETING

**NOVEMBER 13, 2024
5:30PM**

