



MEETING WILL BEGIN SOON

ALEXANDRIA TRANSIT COMPANY
BOARD OF DIRECTORS MEETING
NOVEMBER 8, 2023



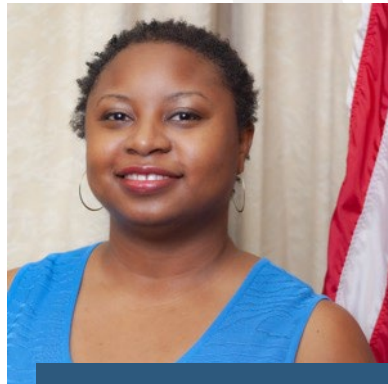
CALLING OF THE ROLL



David Kaplan
Chair of the Board



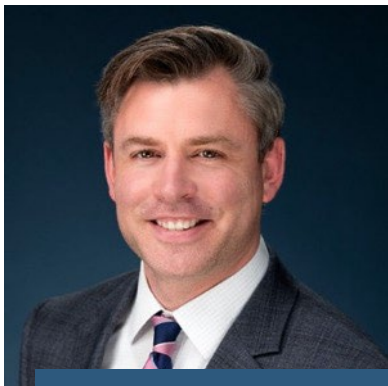
Steve Klejst
Vice-Chair of the Board



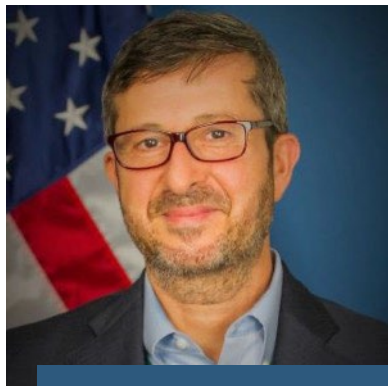
Ajashu Thomas



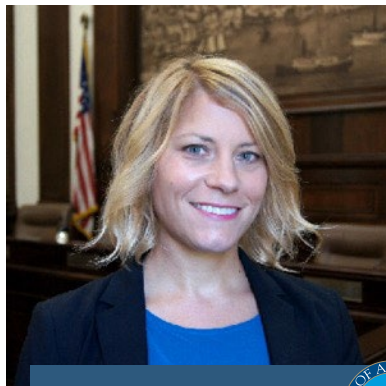
Matt Harris



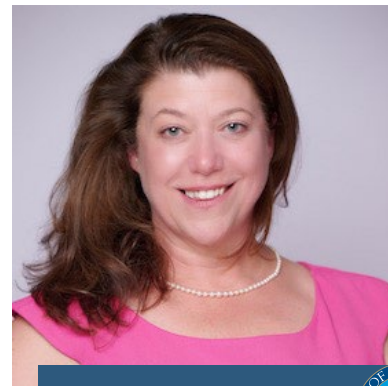
Jesse O'Connell



Murat Omay



Hillary Orr



Kendel Taylor



Arthur Wicks



PUBLIC COMMENT PERIOD

Those wishing to speak during Hearing may pre-register at dashbus.com/ and join via Zoom.

Alternatively, attendees may use the “RAISE HAND” feature to be recognized for comment.

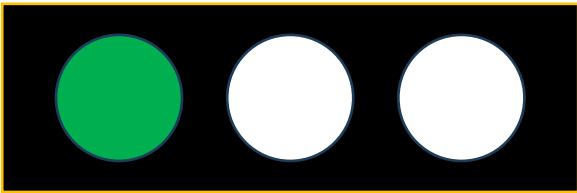


PUBLIC COMMENT PERIOD

Each speaker is permitted 3 minutes for public comment.

When the **YELLOW** light appears, 1 minute remains.

When the **RED** light appears, you are out of time.



Time Has Expired



DASH ADVISORY COMMITTEE (DAC)

**Presentation to DASH Board of Directors
November 2023**

Mr. Ross Simons, Chair

WHAT IS DAC?

- Established by the General Manager in 2020.
- Meets at least once per quarter with additional meetings as needed.
- Exists a communication link between DASH and its customers
- Serves as a link to the Alexandria community collecting feedback on service-related issues.
- Serves as a principal feedback mechanism to the General Manager and his staff from the riders of DASH.
- Provides formal feedback on occasion to the DASH executive staff, Council and other regional leaders on ridership's views on bus transportation issues.

DAC ACCOMPLISHMENTS

- Provided rider input to the New DASH Network implementation.
- Provided comments on the utility of bus signage including from the perspective of those with sight issues.
- Provide comments to the annual TDP and budget process with the City for DASH.
- Have written support letter for DASH grant submissions to various regional funding entities.
- Have provided comments and testimony to City Council on DASH budget requests.

DAC ACCOMPLISHMENTS

- Had formal representation on the Duke Street in Motion planning process.
- Met with the Mayor and other city officials about promoting the need to consider DASH as a “vital city utility” akin to water, electricity, etc.
- Critiqued and continue to play an active role in the DASH website development.
- Have representatives to volunteer on the DASH 40th birthday celebration in the Spring.
- Promote electric buses as a cleaner and more environmentally friendly way of transportation.

DAC ACCOMPLISHMENTS

- Have promoted the use of Dari and Pashto as another important language for DASH to use in communicating with its customers.
- Continue to assist in helping DASH with surveys of customers.
- Have added a student representative in the Fall of 2023 to provide better insights on the student ridership population and their needs.

APPROVAL OF MINUTES

Consideration of approval of **Meeting Minutes from the October 11, 2023** meeting of the Alexandria Transit Company Board of Directors.

CHAIR'S REPORT



David Kaplan
Chair of the Board

T&ES REPORT



Hillary Orr
Deputy Director
T&ES – City of Alexandria

T&ES REPORT

- WMATA Budget
- Transportation Annual Program Plans
- AlexWest
- FY 2023 CMAQ/RSTP Application

OTHER BOARD MEMBER REPORTS AND UPDATES



GENERAL MANAGERS REPORTS

- Supplementals & Reductions
- Ridership Update
- Financial Reports



Josh Baker
General Manager & CEO

SUPPLEMENTALS

DASH has reviewed its service and organizational needs for the upcoming fiscal year and prepared the following list of supplemental funding priorities which are aligned with the priorities identified by the Board of Directors at the October meeting.

Prioritized Supplementals: (Proposed)

1. Grant Local Match - \$54,000
2. Line 32 Service Enhancement - \$850,000
3. Line 34 Service Enhancement - \$150,000
4. Line 31 Service Enhancement - \$1,100,000

Contractually Required Supplemental:

1.5% additional wage increase (*in addition to existing 4%*) - \$340,000

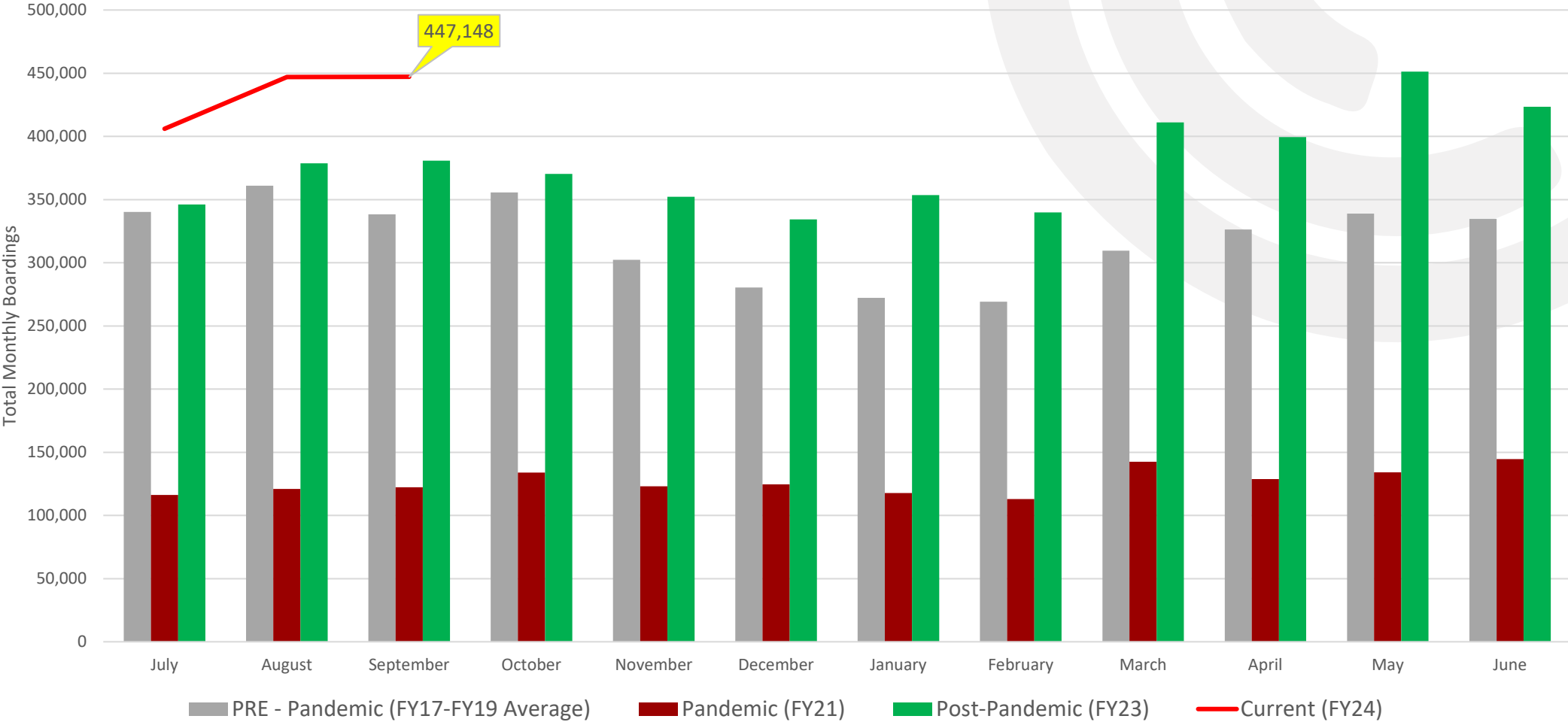
REDUCTIONS

DASH has been given a 1% reduction target equal to (\$313,412) based on the City's FY 2024 approved General Fund budget.

Three Scenarios:

1. Administrative Cuts of (\$185,400) and Service Reductions of (\$180,000) (*Recommended Scenario*)
2. Service Cuts of (\$370,000)
3. Administrative Cuts of (\$254,240) and Service Reductions of (\$59,172)

RIDERSHIP UPDATE



FINANCIALS

- **Tracking against the FY24 Board Approved Budget**; however, the City has not updated the budget in their MUNIS accounting system, causing discrepancies in line items between the two budgets.
- **Travel costs** in early FY24 were high due to the timing of annual meetings and conferences, leading to year-to-date deficits, but are not expected to cause year-end overages.
- **Fuel costs** fluctuate but are budgeted evenly across the year; despite summer overages, ATC anticipates future savings due to historical fuel price behaviors.
- **Operations Overtime** has increased, attributed to post-pandemic challenges and Collective Bargaining Agreement (CBA) requirements, with efforts underway to address and mitigate the issue.
- **Inflationary and supply chain issues** persist in maintenance parts and supplies, surpassing the increased budget for FY2024, prompting regular meetings with the maintenance department to identify ways to manage the situation.

ALEXANDRIA TRANSIT STRATEGIC PLAN (ATSP)

- The Alexandria Transit Strategic Plan (ATSP) is a new requirement for large agencies to receive state funding from DRPT. It outlines service, capital, and finance plans on a 10-year horizon.
- The first ATSP is being created for FY 2025 – FY 2034 with major updates every five years.
- Annual updates for Years 2-5 will be provided as an addendum to ATSP document.
- ATSP is proposed to replace the previous annual ATC Transit Development Plan (TDP) process since it has the same basic purpose, structure, and contents. The ATSP would also follow similar timeline for outreach and approval process each spring as the previous TDP.
- ATC Board authority to make decisions on any service or fare changes will be maintained.
- ATC Board Policies & Procedures document will need to be updated to remove references to previous TDP approval process.

WRAP-UP & CONSIDERATION OF ADJOURNMENT

Next ATC Board of Directors Meeting:

December 13, 2023

5:30pm

**THE BOARD
MEETING HAS
CONCLUDED**

NEXT MEETING

**DECEMBER 13, 2023
5:30PM**

