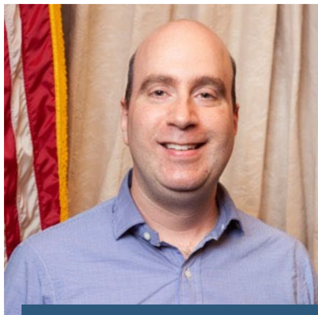
MEETING WILL BEGIN SOON

ALEXANDRIA TRANSIT COMPANY

BOARD OF DIRECTORS MEETING

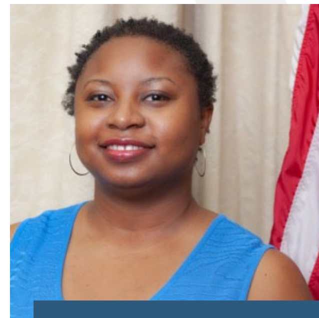
DECEMBER 13, 2023

CALLING OF THE ROLL



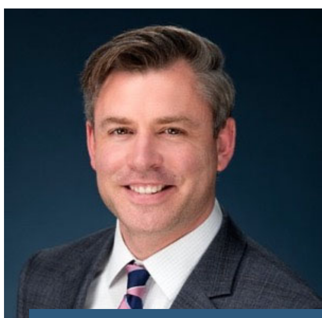
David Kaplan
Chair of the Board

Steve Klejst
Vice-Chair of the Board

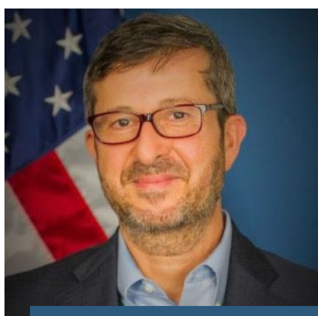


Ajashu Thomas

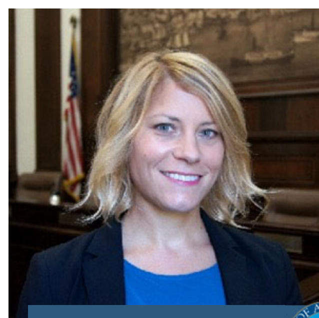
Matt Harris



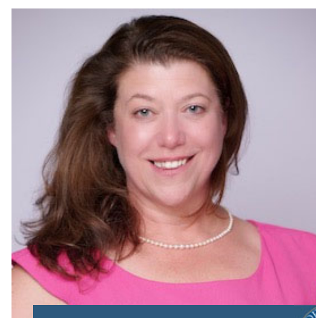
Jesse O’Connell



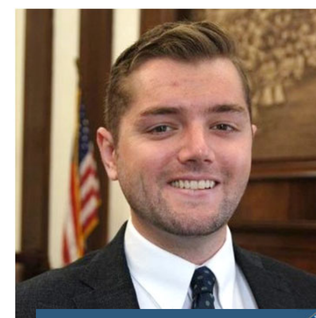
Murat Omay



Hillary Orr



Kendel Taylor



Arthur Wicks

ALEXANDRIA TRANSIT COMPANY DASH

Agenda Item: N/A
Board Packet Page: N/A
Board Action: None

PUBLIC COMMENT PERIOD

Those wishing to speak during Hearing may pre-register at dashbus.com/ and join via Zoom.

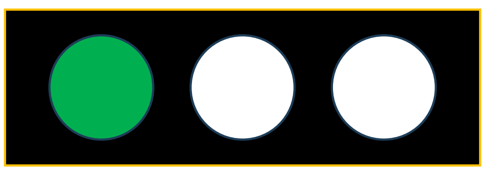
Alternatively, attendees may use the "RAISE HAND" feature to be recognized for comment.

PUBLIC COMMENT PERIOD

Each speaker is permitted 3 minutes for public comment.

When the YELLOW light appears, 1 minute remains.

When the RED light appears, you are out of time.



Time Has Expired

Wrap Up

Speak Now

APPROVAL OF MINUTES

Consideration of approval of **Meeting Minutes from the November 08, 2023** meeting of the Alexandria Transit Company Board of Directors.

CHAIR'S REPORT

TransDev Contract/Transit Management RFP
Forthcoming Stockholders Meeting
Scheduling of February Board Meeting

David Kaplan
Chair of the Board

ALEXANDRIA TRANSIT COMPANY DASH

Agenda Item: 3a
Board Packet Page: N/A
Board Action: Discussion

T&ES REPORT

Hillary Orr
Deputy Director
T&ES – City of Alexandria

Agenda Item 3b
Board Packet Page: 6-7
Board Action: Discussion

T&ES REPORT

TRIP Grants

This month, the Commonwealth Transportation Board approved the City's application for $800,000 to provide temporary transit shelters at the former Landmark Mall site until the full transit center can be constructed.

Next month, staff will submit grants to DRPT for Capital and Operating Assistance as well as the Transportation Ridership Incentive Program (TRIP). The City will be applying for $500,000 of funds under the Passenger Amenities Program. Over the next month, staff will prioritize locations for amenities such as shelters, benches, ADA improvements and real time transit screens.

BOARD MEMBER RECRUITMENT COMMITTEE REPORT

Agenda Item: 3c
Board Packet Page: N/A
Board Action: Discussion

OTHER BOARD MEMBER REPORTS AND UPDATES

Agenda Item: 3d
Board Packet Page: N/A
Board Action: Discussion

GENERAL MANAGERS REPORTS

- GM’s Current Services Proposed Budget
- Other Updates

Josh Baker
General Manager & CEO

Agenda Item: 4a & 4b
Board Packet Page: 8-14
Board Action: Approval

FY 2025 CURRENT SERVICES BUDGET

Board Action Item

The FY 2025 General Manager's Proposed Operating Budget increases by $3,137,461 (9.9%) to a total of $34,839,409.

- Fiscally constrained per City Manager's instructions
- New CBA – 9.5% and 4% in Years 1 and 2 respectively
- Full Year of Line 30 and 33 improvements
- VA TRIP Grant Ends this year

Significant Changes:

• Compensation:	Cost Increase: $2,784,626
• TRIP Funding Grant Reduction:	Decreased Revenue: ($1,782,577)
• Maintenance Parts and Supplies:	Cost Increase: $536,900
• Ad Program Shortfalls:	Decreased Revenue: ($96,300)
• Charter Services Increase:	Increased Revenue: $130,000

FY 2025 CURRENT SERVICES BUDGET

Board Action Item

EXPENDITURES	FY 2025 Budget		FY 2024 Budget		Change
Personnel	27,203,990	78.1%	24,419,364	77.0%	2,784,626
Non-Personnel	7,435,919	21.3%	7,083,084	22.3%	352,835
Capital Outlay	199,500	0.6%	199,500	0.6%	-
TOTAL	**34,839,409**		**31,701,948**		**3,137,461**

REVENUES	FY 2025 Budget		FY 2024 Budget		Change
City Contribution Operating	32,935,127	94.5%	28,480,971	89.8%	4,454,156
City Contribution Trolley	1,560,582	4.5%	1,128,400	3.6%	432,182
Virginia TRIP Program	-	0.0%	1,782,577	5.6%	(1,782,577)
Passenger Revenue	-	0.0%	-	0.0%	-
Charters	130,000	0.4%	-	0.0%	130,000
Advertising	153,700	0.4%	250,000	0.8%	(96,300)
Miscellaneous Revenue	60,000	0.2%	60,000	0.2%	-
TOTAL	**34,839,409**		**31,701,948**		**3,137,461**

FY 2025 CURRENT SERVICES BUDGET

Board Action Item

Budget Comparison

Presented a means of benchmarking, as done in prior budget cycles, the table below analyzes DASH and Metrobus budgeted operating costs per platform hour. The term "platform hour" refers to all hours for which buses are in service, which is the most relevant measure of true cost.

	DASH FY25 Proposed Budget	Metrobus FY24 Budget
Total Budget	34,839,409	742,681,000
Total Platform Hours	281,603	4,338,366
Operating Costs per Platform Hour	**123.72**	**171.19**

Given Metrobus' vastly larger size and complexity, a higher operating cost rate per hour is to be expected. Nevertheless, this budget maintains DASH's highly competitive cost efficiency vs. Metrobus service. [Source: WMATA FY24 Approved Operating Budget, p. 35 (budget) p. 294 (platform hours)]

OTHER UPDATES & ANNOUNCEMENTS

OTHER UPDATES & ANNOUNCEMENTS

DASH 40th Anniversary Celebration

This coming March, DASH will be celebrating 40 years of service to the Alexandria community. To commemorate this milestone, DASH will be holding several employee- and customer-focused events over a week-long period.

The biggest of these events will be the DASH 40th Anniversary Celebration, which will be held on Saturday, March 9, 2024 at the George Washington Masonic National Memorial.

OTHER UPDATES & ANNOUNCEMENTS

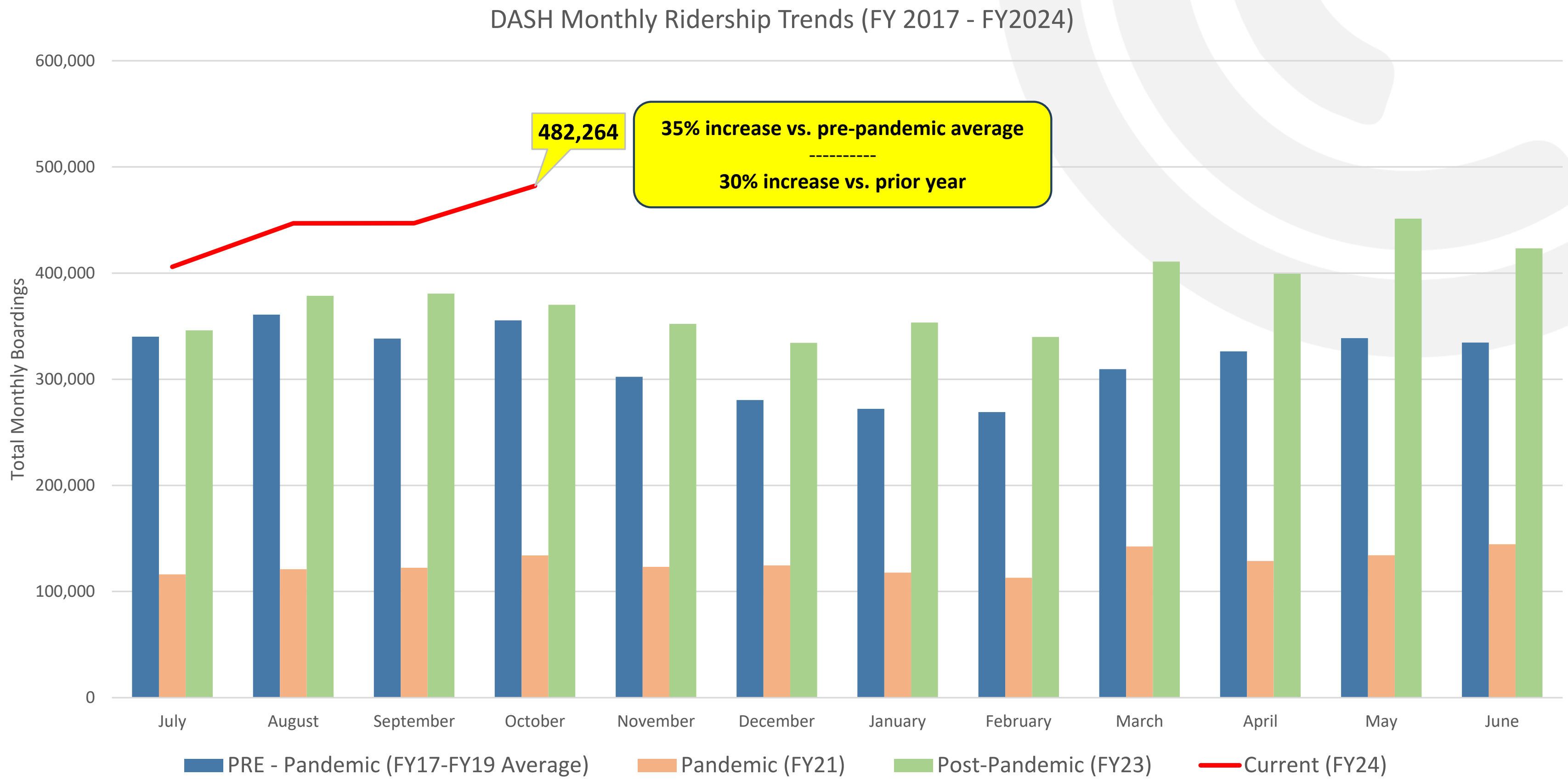
Bus Stop Accessibility Improvements
Over the last three months, DASH has worked with T&ES staff to make improvements at a series of nine bus stops in Old Town North and Arlandria to help bring those stops up to ADA accessibility standards.

Photos of several of these new improvements featuring larger ADA accessible concrete pads are shown below:

EB King St. & Menokin Dr. (Fairlington United Methodist Head Start Center)

SB Park Center Dr. @ Ford Ave. (Park Center)

RIDERSHIP UPDATE



FINANCIALS

As of October 31st, 2023

ATC is projecting a revised year-end deficit of (~$34,261)

Notable October Variances:

- **Fuel costs** fluctuate throughout the year and are typically much higher in the summer months, our budget takes the anticipated averages throughout the year based on EIA.gov estimates
  - Notably half of DASH's electric bus fleet has been out of service throughout the fall, resulting in more reliance on diesel vehicles increasing fuel consumption
- **Operations Overtime** has been a significant pressure on our budget
- Inflationary and supply chain issues in **maintenance parts and supplies** are a significant issue in FY2024

ALEXANDRIA TRANSIT COMPANY DASH

PLANNING DEPARTMENT ACTION ITEMS

Martin Barna
Director of Planning & Marketing

ALEXANDRIA TRANSIT COMPANY DASH

Agenda Item: 5a & 5b
Board Packet Page: 15-22
Board Action: Discussion/Action

ALEXANDRIA TRANSIT STRATEGIC PLAN (ATSP)

Board Action Item

- New planning requirement for state funding from Virginia DRPT
- Would replace annual Transit Development Plan (TDP) process
- Major update every 5 years; Addendum updates for in between years.
- ATSP includes the following elements:
    - Overview & Strategic Vision
    - System Performance & Operations Analysis
    - Planned Improvements & Implementation Plan
    - Financial Plan
- No changes to Board authority for service/fare change decisions.
- **BOARD ACTION – Adopt ATSP/TDP Changes outlined in Board Memo**

ALEXANDRIA TRANSIT STRATEGIC PLAN (ATSP)

Board Action Item

FY	ATSP Document to Prepare	ATSP Elements Requiring Update, Public Input, Board Approval					Public Input Period	Board Approval
		1	2	3	4	5		
		Vision/Standards	Perf. Analysis	Serv/Fare Chgs	Capital Proj	Finance Plan		
FY25	New ATSP	**YES**	**YES**	**YES**	**YES**	**YES**	February - April	May*
FY26	Annual Addendum to ATSP	NO	NO	**YES**	**YES**	NO**	March - April	May/June
FY27	Annual Addendum to ATSP	NO	NO	**YES**	**YES**	NO**	March - April	May/June
FY28	Annual Addendum to ATSP	NO	NO	**YES**	**YES**	NO**	March - April	May/June
FY29	Annual Addendum to ATSP	NO	NO	**YES**	**YES**	NO**	March - April	May/June
FY30	Updated ATSP	NO	**YES**	**YES**	**YES**	**YES**	February - April	May*
FY31	Annual Addendum to ATSP	NO	NO	**YES**	**YES**	NO**	March - April	May/June
FY32	Annual Addendum to ATSP	NO	NO	**YES**	**YES**	NO**	March - April	May/June
FY33	Annual Addendum to ATSP	NO	NO	**YES**	**YES**	NO**	March - April	May/June
FY34	Annual Addendum to ATSP	NO	NO	**YES**	**YES**	NO**	March - April	May/June
FY35	New ATSP	**YES**	**YES**	**YES**	**YES**	**YES**	February - April	May*

*Board approval will be required in May for full ATSP updates to allow time for regional MPO approval

** Finance plan does not need to be updated as part of the annual addendums, however, the finance tables will need to be updated based on the new ten-year plan range.

FY 2025 DRPT GRANT APPLICATIONS

Board Action Item

Demonstration Grants

- DASH Onboard Info Screen Pilot ($200K)
- "Thru Vision" Blindspot Camera Pilot ($100K)

Workforce Development Program

- FY25 DASH Intern Program ($110K)

BOARD ACTION – Adopt Board Resolutions

FY 2025 DRPT GRANT APPLICATIONS

Board Action Item

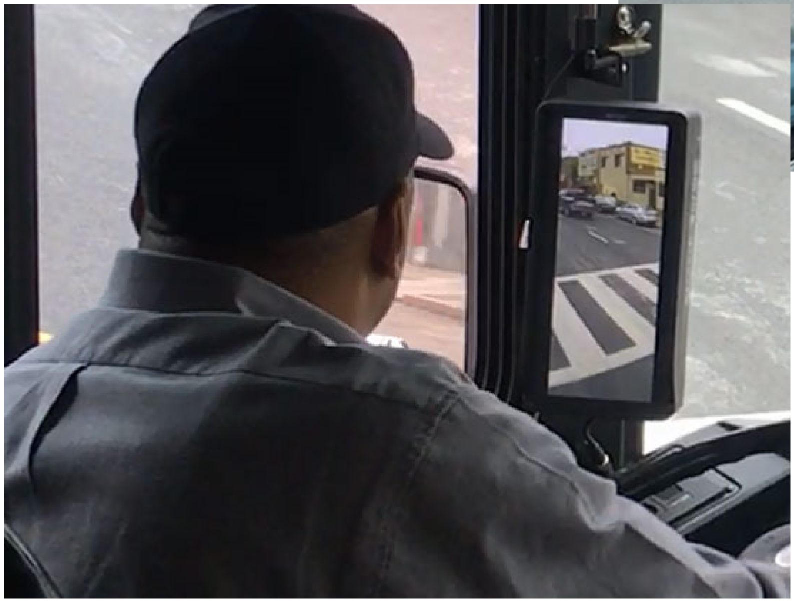
Onboard Infotainment Screen Pilot

- Displays Customer Info
- Upcoming Stops/Transfers
- Real-Time Info & Alerts

FY 2025 DRPT GRANT APPLICATIONS

Thru Vision Blind Spot Camera

- Two screens mounted on front pillars of bus interior.
- Displays views of blind spots.



WRAP-UP & CONSIDERATION OF ADJOURNMENT

Next ATC Board of Directors Meeting:

January 10, 2024

5:30pm

THE BOARD MEETING HAS CONCLUDED

NEXT MEETING

JANUARY 10, 2024 5:30PM