



ATC Board Committee Meeting Agenda

June 3, 2026 10:00am - 11:00am EDT

A committee meeting to discuss personnel matters. Fully virtual.

1. Welcome

a. Call to Order

b. Attendance

10:00am

2. Executive Session

Consideration of Convening an Executive Session for the Purpose of Discussing Matters pursuant to Section 2.2-3711 (A1) of the Code of Virginia.

Motions Required:

Enter Session: "I ____ (name) move that the Alexandria Transit Company Board of Directors convene an Executive Session for the purpose of discussing personnel matters, pursuant to Section 2.2-3711 (A1) of the Code of Virginia."

Exit Session: "I ____ (name) move to reconvene the public meeting of the Alexandria Transit Company Board of Directors."

Certify Session: "I ____ (name) move to certify that, pursuant to Section 2.2-3711 of the Code of Virginia to the best of each members knowledge only public business matters that were identified in the motion by which the executive session was convened, and that are lawfully exempted by the Freedom of Information Act from the act's open meeting requirements were heard, discussed, or considered by the Board during the executive session."



[Executive Session Motions.pdf](#)

3. Adjournment

END
11:00am

Procedures for convening an Executive Session of the Alexandria Transit Company Board of Directors

Motion to Enter Session:

“I _____ (name) move that the Alexandria Transit Company Board of Directors convene an Executive Session for the purpose of discussing legal and personnel matters, pursuant to Section 2.2-3711 (A1) and (A2) of the Code of Virginia”

Motion to Exit Session:

“I _____ (name) move to reconvene the public meeting of the Alexandria Transit Company Board of Directors.”

Motion to Certify Session:

“I _____ (name) move to certify that, pursuant to Section 2.2-3711 of the Code of Virginia to the best of each member’s knowledge only public business matters that were identified in the motion by which the executive session was convened, and that are lawfully exempted by the Freedom of Information Act from the Act's open meeting requirements, were heard, discussed or considered by the Board during the executive session.”

NOTICE:

No resolution, ordinance, rule, contract, regulation or motion adopted, passed or agreed to in a closed meeting shall become effective unless the public body, following the meeting, reconvenes in open meeting and takes a vote of the membership on such resolution, ordinance, rule, contract, regulation, or motion that shall have its substance reasonably identified in the open meeting.